

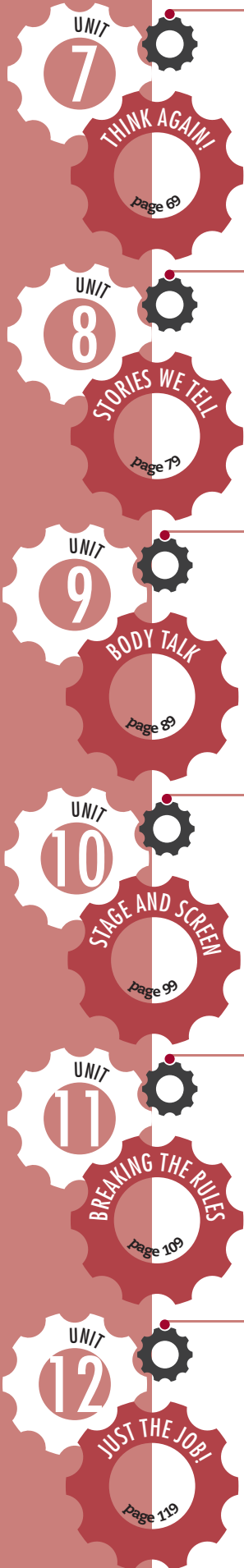
Contents

🔗 Grammar review pages 6–8



	READING	LISTENING	SPEAKING	WRITING
UNIT 1 LIVE AND LEARN page 9	READING FOR THE MAIN IDEA: an educational article	Listening to advice FUNCTION talking about ways of learning	COMMUNICATION STRATEGY: encouraging the speaker	Writing a journal entry FUNCTION expressing thoughts and feelings in writing
UNIT 2 THEN AND NOW page 19	Reading a magazine article FUNCTION talking about memories	IDENTIFYING EMOTION AND ATTITUDE: short conversations	Talking about memories FUNCTION sharing a remembered event	ORGANIZING A PARAGRAPH: paragraph structure
UNIT 3 BUYING POWER page 29	READING FOR THE MAIN IDEA: an article	Listening to a complaint FUNCTION talking about customer service	COMMUNICATION STRATEGY: politely insisting	Writing an opinion paragraph FUNCTIONS <ul style="list-style-type: none"> • sequencing words • introducing a contrasting opinion • summarizing an opinion
UNIT 4 TAKING CARE OF BUSINESS page 39	Reading an online guide FUNCTION talking about small businesses	IDENTIFYING EMOTION AND ATTITUDE: short conversations	Talking about a business FUNCTION asking for and giving explanations	ORGANIZING A PARAGRAPH: arguing for or against a point of view
UNIT 5 THROUGH THE GRAPEVINE page 49	DISTINGUISHING FACT AND OPINION: a magazine article	Listening to phone messages FUNCTION identifying and passing on key information	COMMUNICATION STRATEGY: introducing a new topic	Writing a short article FUNCTION reporting on an interview
UNIT 6 DECISIONS, DECISIONS page 59	Reading an opinion webpage FUNCTION discussing dilemmas	PREDICTING: short monologues	Talking about hopes and wishes FUNCTION expressing hopes and concerns	CHECKING YOUR WORK: writing an email

PRONUNCIATION	GRAMMAR	VOCABULARY	LIFE SKILLS
SOUNDS: /j/ vs. /dʒ/	PRESENT PERFECT + YET/ALREADY FUNCTION talking about goals PRESENT PERFECT PROGRESSIVE FUNCTION talking about recent events in your life	TAKE, MAKE, DO FUNCTION talking about life experiences THE LEARNING PROCESS FUNCTION talking about the learning process	SELF & SOCIETY: setting goals FUNCTION discussing personal action plans
LANGUAGE WRAP-UP			
SOUNDS: contrastive stress	USED TO FUNCTION talking about past habits PAST PERFECT FUNCTION talking about the past	PERSONALITY TYPES FUNCTION using qualifying phrases MEMORY FUNCTION remembering things	STUDY & LEARNING: preparing and giving a short presentation FUNCTION giving feedback
LANGUAGE WRAP-UP			
SOUNDS: /ɪ/ vs. /i/	DEFINITE ARTICLE THE / ZERO ARTICLE FUNCTION talking about advertising and ads INDIRECT QUESTIONS FUNCTION asking for help / information politely	PROBLEMS WITH PRODUCTS FUNCTION talking about problems with products SOLUTIONS TO PROBLEMS WITH PRODUCTS FUNCTION asking for solutions to problems politely	WORK & CAREER: persuading others FUNCTION raising objections and making suggestions
LANGUAGE WRAP-UP			
WORDS: compound nouns vs. compound adjectives	CAUSATIVE HAVE AND GET FUNCTION talking about getting things done ADJECTIVES ENDING IN -ED/-ING FUNCTION expressing thoughts and feelings	BUSINESS FUNCTION talking about setting up a business DESCRIBING PRODUCTS AND SERVICES FUNCTION agreeing and disagreeing	WORK & CAREER: turning problems into opportunities FUNCTION presenting a business idea
LANGUAGE WRAP-UP			
WORDS: say/says/said	REPORTED SPEECH FUNCTION reporting what people said REPORTED QUESTIONS FUNCTION reporting what people asked	ORAL COMMUNICATION FUNCTION talking about oral communication ASK, SAY, TELL FUNCTION talking about oral communication with phrasal verbs	STUDY & LEARNING: reporting information FUNCTION reporting information about media
LANGUAGE WRAP-UP			
WORDS: past modals	THIRD CONDITIONAL FUNCTION talking about unreal situations HOPE AND WISH FUNCTION talking about hopes and wishes	DEALING WITH PROBLEMS FUNCTION discussing problems and solutions DECISIONS FUNCTION talking about making decisions	SELF & SOCIETY: becoming more self-aware FUNCTION responding to feedback
LANGUAGE WRAP-UP			



	READING	LISTENING	SPEAKING	WRITING
UNIT 7 THINK AGAIN! page 69	<p>DISTINGUISHING FACT AND OPINION: an article</p>	<p>Listening to a short lecture FUNCTION talking about child prodigies</p>	<p>COMMUNICATION STRATEGY: speculating</p>	<p>Writing a for-and-against text FUNCTION arguing opinions for and against</p>
UNIT 8 STORIES WE TELL page 79	<p>Reading a story FUNCTION understanding a fictional narrative</p>	<p>PREDICTING: a traditional story</p>	<p>Telling an anecdote FUNCTION talking about an experience</p>	<p>CHECKING YOUR WORK: writing a story</p>
UNIT 9 BODY TALK page 89	<p>SPEED READING: a long text</p>	<p>Listening to a medical consultation FUNCTION asking and answering questions about symptoms</p>	<p>COMMUNICATION STRATEGY: asking for clarification</p>	<p>Writing a persuasive email FUNCTION giving advice</p>
UNIT 10 STAGE AND SCREEN page 99	<p>Reading a magazine article FUNCTION talking about entertainment</p>	<p>TAKING NOTES: a lecture about television</p>	<p>Talking about a live event FUNCTION asking and answering questions about an event</p>	<p>WRITING DESCRIPTIONS: a descriptive paragraph</p>
UNIT 11 BREAKING THE RULES page 109	<p>SPEED READING: a review of a TV show</p>	<p>Listening to an argument FUNCTION discussing people's behavior in the past</p>	<p>COMMUNICATION STRATEGY: using softening language to give criticism</p>	<p>Writing a short story FUNCTION using description in writing a short story</p>
UNIT 12 JUST THE JOB! page 119	<p>Reading job advertisements FUNCTION talking about unusual jobs</p>	<p>TAKING NOTES: a lecture about theories of work</p>	<p>Talking about ideal jobs FUNCTION describing and answering questions about an ideal job</p>	<p>WRITING DESCRIPTIONS: describing the workplace</p>

PRONUNCIATION	GRAMMAR	VOCABULARY	LIFE SKILLS
WORDS: tag questions	<p>MODALS OF DEDUCTION: MUST, CAN'T, MIGHT/MAY/COULD</p> <p>FUNCTION making deductions</p> <p>TAG QUESTIONS</p> <p>FUNCTION double-checking information</p>	<p>ADJECTIVE SUFFIXES -FUL, -LESS</p> <p>FUNCTION describing people and feelings</p> <p>IMPROVING YOUR BRAIN</p> <p>FUNCTION discussing how to improve learning</p>	<p>STUDY & LEARNING:</p> <p>thinking logically</p> <p>FUNCTION discussing logical thinking</p>
LANGUAGE WRAP-UP			
WORDS: /ə/ in multisyllable words	<p>RELATIVE CLAUSES</p> <p>FUNCTION giving information about people, places, and things</p> <p>VERB + GERUND/INFINITIVE</p> <p>FUNCTION talking about experiences, habits, and opinions</p>	<p>EMBARRASSING EVENTS</p> <p>FUNCTION talking about embarrassing events</p> <p>ADJECTIVES FOR DESCRIBING STORIES</p> <p>FUNCTION talking about how stories make you feel</p>	<p>SELF & SOCIETY:</p> <p>learning from experience</p> <p>FUNCTION discussing a past experience</p>
LANGUAGE WRAP-UP			
SOUNDS: /ət/	<p>INFINITIVE CLAUSES WITH IMPERSONAL IT</p> <p>FUNCTION giving advice for medical problems</p> <p>WISH AND IF ONLY FOR REGRETS</p> <p>FUNCTION expressing regrets</p>	<p>INJURIES</p> <p>FUNCTION talking about injuries</p> <p>HEALTH PROBLEMS AND SYMPTOMS</p> <p>FUNCTION describing health problems and symptoms</p>	<p>STUDY & LEARNING:</p> <p>developing your memory</p> <p>FUNCTION discussing memory tools</p>
LANGUAGE WRAP-UP			
SOUNDS: /æ/ vs. /ʌ/	<p>NON-DEFINING RELATIVE CLAUSES</p> <p>FUNCTION writing a biographical paragraph</p> <p>DEFINING RELATIVE CLAUSES</p> <p>FUNCTION giving information about actors, actresses, and movies</p>	<p>AT A LIVE PERFORMANCE</p> <p>FUNCTION talking about live performances</p> <p>AT THE OSCARS</p> <p>FUNCTION talking about movies</p>	<p>SELF & SOCIETY:</p> <p>working as part of a team</p> <p>FUNCTION reflecting on teamwork</p>
LANGUAGE WRAP-UP			
SOUNDS: /tʃ/ vs. /ʃ/	<p>SHOULD/SHOULDN'T HAVE</p> <p>FUNCTION reflecting on past situations</p> <p>WAS/WERE GOING TO AND WAS/WERE SUPPOSED TO</p> <p>FUNCTION talking about unfulfilled plans and intentions</p>	<p>BREAKING THE RULES</p> <p>FUNCTION talking about minor offenses</p> <p>GOOD AND BAD BEHAVIOR</p> <p>FUNCTION talking about good and bad behavior</p>	<p>WORK & CAREER:</p> <p>understanding graphs</p> <p>FUNCTION talking about graphs</p>
LANGUAGE WRAP-UP			
WORDS: stress patterns with phrasal verbs	<p>SO, SUCH, TOO, ENOUGH</p> <p>FUNCTION describing a degree or quality</p> <p>SEPARABLE AND NON-SEPARABLE PHRASAL VERBS</p> <p>FUNCTION talking about setting up a business</p>	<p>THE WORLD OF WORK</p> <p>FUNCTION talking about jobs</p> <p>PHRASAL VERBS FOR TALKING ABOUT WORK</p> <p>FUNCTION talking about work and jobs</p>	<p>WORK & CAREER:</p> <p>preparing for a job interview</p> <p>FUNCTION describing work experience</p>
LANGUAGE WRAP-UP			