

# Contents

🔧 Grammar review pages 6–7

	READING	LISTENING	SPEAKING	WRITING
<b>UNIT 1</b> 	<b>TEXT ORGANIZATION:</b> a feature article	Listening to a radio interview <b>FUNCTION</b> talking about bartering	<b>HEDGING:</b> a college campus survey on the use of freecycling websites	Writing <i>offer</i> and <i>wanted</i> ads <b>FUNCTION</b> describing items for sale <b>WRITING WORKSHOP</b> <b>FUNCTION</b> writing a proposal
<b>UNIT 2</b> 	Reading an online article <b>FUNCTION</b> talking about an innovation inspired by science fiction	<b>UNDERSTANDING NATIVE ENGLISH SPEAKERS:</b> short monologues	Talking about the possibility of life on other planets <b>SPEAKING WORKSHOP</b> <b>FUNCTION</b> describing a picture	<b>OUTLINING:</b> writing an essay outline
<b>UNIT 3</b> 	 <b>TEXT ORGANIZATION:</b> an online article	Listening to an interview <b>FUNCTION</b> talking about identity theft	<b>PARTICIPATING IN A GROUP DISCUSSION:</b> a discussion about online privacy	Writing a persuasive email <b>FUNCTION</b> persuading readers to share your view <b>WRITING WORKSHOP</b> <b>FUNCTION</b> writing a for-and-against essay
<b>UNIT 4</b> 	Reading a statistics-based argument <b>FUNCTION</b> talking about soft skills	 <b>UNDERSTANDING NON-NATIVE ENGLISH SPEAKERS:</b> short conversations	Talking about educational alternatives <b>SPEAKING WORKSHOP</b> <b>FUNCTION</b> expressing and supporting personal preferences	<b>SENTENCE VARIETY:</b> writing a personal essay for a university application
<b>UNIT 5</b> 	<b>UNDERSTANDING DEFINITIONS:</b> a current affairs magazine article	Listening to a story <b>FUNCTION</b> talking about animal welfare and conservation	<b>SUMMARIZING:</b> online comments about keeping wild animals as pets	Writing a letter to a newspaper editor <b>FUNCTION</b> using arguments to support an opinion <b>WRITING WORKSHOP</b> <b>FUNCTION</b> writing a formal email request
<b>UNIT 6</b> 	Reading an online news article <b>FUNCTION</b> talking about robots in the workplace	<b>INFERRING OPINIONS:</b> a conversation about artificial intelligence	Talking about automation <b>SPEAKING WORKSHOP</b> <b>FUNCTION</b> comparing and contrasting photographs	<b>SUMMARIZING:</b> writing a summary of an online article

PRONUNCIATION	GRAMMAR	VOCABULARY	LIFESKILLS
<p><b>WORDS:</b> intonation and attitude</p>	<p><b>ADVERB PHRASES</b>  <b>FUNCTION</b> giving additional information</p> <p><b>NEGATIVE QUESTIONS</b>  <b>FUNCTION</b> confirming an existing belief</p>	<p><b>CONSUMERISM AND SUSTAINABILITY</b>  <b>FUNCTION</b> discussing ways to reduce consumption</p> <p><b>DESCRIBING USED ITEMS</b>  <b>FUNCTION</b> posting ads on a website</p>	<p><b>SELF &amp; SOCIETY:</b> Building communities  <b>FUNCTION</b> creating a new community</p>
LANGUAGE WRAP-UP			
<p><b>WORDS:</b> contrastive stress</p>	<p><b>FUTURE PASSIVE</b>  <b>FUNCTION</b> talking about inventions of the future</p> <p><b>CONDITIONAL CONJUNCTIONS</b>  <b>FUNCTION</b> talking about space programs of the future</p>	<p><b>BUSINESS AND INNOVATION</b>  <b>FUNCTION</b> talking about how companies launch innovations</p> <p><b>NEGATIVE PREFIXES UN-, IM-, IN-</b>  <b>FUNCTION</b> talking about space exploration</p>	<p><b>STUDY &amp; LEARNING:</b> Evaluating explanations  <b>FUNCTION</b> distinguishing between correlation and causation</p>
LANGUAGE WRAP-UP			
<p><b>WORDS:</b> connected speech—final consonant sound to first vowel sound</p>	<p><b>OBJECT COMPLEMENTS</b>  <b>FUNCTION</b> talking about data security</p> <p><b>NEGATIVE STRUCTURES WITH THINK, SUPPOSE, ETC.</b>  <b>FUNCTION</b> giving opinions on online privacy</p>	<p><b>DIGITAL PRIVACY</b>  <b>FUNCTION</b> talking about online privacy issues</p> <p><b>PHRASAL VERBS</b>  <b>FUNCTION</b> talking about identity theft</p>	<p><b>SELF &amp; SOCIETY:</b>  <b>PROTECTING DIGITAL PRIVACY</b>  <b>FUNCTION</b> giving advice</p>
LANGUAGE WRAP-UP			
<p><b>SOUNDS:</b> vowel length before final consonant sounds</p>	<p><b>RELATIVE PRONOUNS WITH -EVER</b>  <b>FUNCTION</b> talking about online study</p> <p><b>MIXED CONDITIONALS</b>  <b>FUNCTION</b> talking about hypothetical situations in education</p>	<p><b>VERB COLLOCATIONS</b>  <b>FUNCTION</b> talking about higher education</p> <p><b>WORDS RELATED TO STAND</b>  <b>FUNCTION</b> talking about the job market</p>	<p><b>SELF &amp; SOCIETY:</b>  <b>ANTICIPATING CULTURAL DIFFERENCES</b>  <b>FUNCTION</b> finding information needed in advance</p>
LANGUAGE WRAP-UP			
<p><b>SOUNDS:</b> final consonant clusters</p>	<p><b>IMPERSONAL PASSIVE</b>  <b>FUNCTION</b> talking about beliefs</p> <p><b>PASSIVE MODALS</b>  <b>FUNCTION</b> giving opinions on wildlife issues</p>	<p><b>ANIMAL RESCUE</b>  <b>FUNCTION</b> talking about wildlife conservation</p> <p><b>ADVERB-ADJECTIVE COLLOCATIONS</b>  <b>FUNCTION</b> talking about wildlife population issues</p>	<p><b>SELF &amp; SOCIETY:</b>  <b>UNDERSTANDING DECISION-MAKING STYLES</b>  <b>FUNCTION</b> making decisions as a group</p>
LANGUAGE WRAP-UP			
<p><b>SOUNDS:</b> linking words with a /w/ or a /j/ sound</p>	<p><b>FUTURE PERFECT</b>  <b>FUNCTION</b> making predictions for specific times in the future</p> <p><b>FUTURE PERFECT PROGRESSIVE</b>  <b>FUNCTION</b> predicting ongoing events at specific times in the future</p>	<p><b>PHRASES WITH ADJECTIVE + PREPOSITION</b>  <b>FUNCTION</b> talking about automation in vehicles</p> <p><b>PHRASAL VERBS</b>  <b>FUNCTION</b> talking about robots in the workplace</p>	<p><b>STUDY &amp; LEARNING:</b>  <b>ORGANIZING AN ARGUMENT</b>  <b>FUNCTION</b> selecting and organizing points to make</p>
LANGUAGE WRAP-UP			

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**12**  
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	READING	LISTENING	SPEAKING	WRITING
	<p><b>UNDERSTANDING EXPLANATIONS AND EXAMPLES:</b> a magazine article</p>	<p>Listening to a discussion <b>FUNCTION</b> talking about sustainable shopping</p>	<p><b>MODIFYING A STATEMENT:</b> a discussion about personal finances</p>	<p>Offering advice <b>FUNCTION</b> thinking of ways to reduce consumption <b>WRITING WORKSHOP FUNCTION</b> interpreting charts</p>
	<p>Reading an article about art <b>FUNCTION</b> talking about graffiti artists</p>	<p><b>INFERRING FACTUAL INFORMATION:</b> a lecture about Surrealism</p>	<p>Talking about meaning in art <b>SPEAKING WORKSHOP FUNCTION</b> proposing a solution</p>	<p><b>WRITING A REVIEW:</b> giving information and opinions on an event</p>
	<p><b>UNDERSTANDING INTENT:</b> a magazine article</p>	<p>Listening to a radio talk show <b>FUNCTION</b> talking about how children's play has changed</p>	<p><b>MAKING AND RESPONDING TO INVITATIONS:</b> formal and informal conversations inviting people to do things</p>	<p>Writing a short article <b>FUNCTION</b> giving an opinion on a controversial issue <b>WRITING WORKSHOP FUNCTION</b> writing a short article</p>
	<p>Reading a wiki entry <b>FUNCTION</b> talking about popular beliefs</p>	<p><b>DIFFICULT SITUATIONS:</b> a conversation about viral loops on social media</p>	<p>Talking about popular beliefs <b>SPEAKING WORKSHOP FUNCTION</b> responding with an opinion</p>	<p><b>WRITING A WIKI ENTRY:</b> writing in collaboration with others</p>
	<p><b>UNDERSTANDING INTENT:</b> a magazine article</p>	<p>Listening to an informal discussion <b>FUNCTION</b> talking about musical intelligence</p>	<p><b>SOFTENING LANGUAGE FOR REFUSALS:</b> an informal discussion about downloading music</p>	<p>Posting an opinion <b>FUNCTION</b> writing a response to someone else's opinion <b>WRITING WORKSHOP FUNCTION</b> writing a review</p>
	<p>Reading a travel memoir <b>FUNCTION</b> talking about man-made environmental changes</p>	<p><b>DIFFICULT SITUATIONS:</b> a conversation about geology</p>	<p>Talking about a mysterious phenomenon <b>SPEAKING WORKSHOP FUNCTION</b> giving a mini-presentation</p>	<p><b>WRITING AN EDITORIAL:</b> giving an opinion on a current affairs issue</p>

PRONUNCIATION	GRAMMAR	VOCABULARY	LIFESKILLS
<b>SOUNDS:</b> /ʌ/, /ʊ/, and /u/	<b>REDUCED ADVERB TIME CLAUSES</b> <b>FUNCTION</b> talking about food labeling and health <b>REDUCED ADVERB CAUSE-EFFECT CLAUSES</b> <b>FUNCTION</b> talking about consumption and the environment	<b>ADJECTIVES ENDING IN -ABLE/-IBLE</b> <b>FUNCTION</b> talking about sustainable shopping and consumption <b>MONEY AND FINANCES</b> <b>FUNCTION</b> talking about personal finance	<b>WORK &amp; CAREER:</b> <b>EVALUATING CLAIMS</b> <b>FUNCTION</b> identifying and testing claims
LANGUAGE WRAP-UP			
<b>WORDS:</b> words ending in <i>-ical</i>	<b>INVERTED CONDITIONALS</b> <b>FUNCTION</b> talking about hypothetical situations in a formal context <b>ADJECTIVE PHRASE + INDIRECT QUESTION</b> <b>FUNCTION</b> talking about non-permanent art	<b>DESCRIBING ART</b> <b>FUNCTION</b> talking about meaning and influences in art <b>NEGATIVE PREFIXES UN-, NON-, MIS-, IM-, IN-</b> <b>FUNCTION</b> talking about opinions on art	<b>SELF &amp; SOCIETY:</b> <b>DEVELOPING CURIOSITY</b> <b>FUNCTION</b> learning about the importance of curiosity
LANGUAGE WRAP-UP			
<b>SOUNDS:</b> assimilation	<b>THE SUBJUNCTIVE</b> <b>FUNCTION</b> talking about requests, orders, and recommendations in the workplace <b>ALTERNATIVES TO THE SUBJUNCTIVE</b> <b>FUNCTION</b> talking about brain training	<b>CHILDHOOD DEVELOPMENT</b> <b>FUNCTION</b> talking about how children learn and develop <b>MAKING AND RESPONDING TO INVITATIONS</b> <b>FUNCTION</b> making, accepting, and declining invitations	<b>WORK &amp; CAREER:</b> <b>RECOGNIZING CONTRADICTION</b> <b>FUNCTION</b> identifying points in an argument that contradict each other
LANGUAGE WRAP-UP			
<b>WORDS:</b> thought groups	<b>INVERSION WITH NEGATIVE EXPRESSIONS</b> <b>FUNCTION</b> talking about conspiracy theories <b>ELLIPSIS AND SUBSTITUTION</b> <b>FUNCTION</b> talking about internet scams	<b>FALSEHOOD</b> <b>FUNCTION</b> talking about things that aren't true or real <b>WORD FORMS (PROVING AND DISPROVING)</b> <b>FUNCTION</b> talking about proving and disproving claims	<b>STUDY &amp; LEARNING:</b> <b>EVALUATING INTERNET SOURCE RELIABILITY</b> <b>FUNCTION</b> checking the reliability of websites
LANGUAGE WRAP-UP			
<b>SOUNDS:</b> intonation in cleft sentences	<b>PAST TENSE FOR UNREAL SITUATIONS</b> <b>FUNCTION</b> talking about hypothetical situations related to music <b>CLEFT SENTENCES</b> <b>FUNCTION</b> talking about musicians	<b>IDIOMATIC EXPRESSIONS WITH TAKE</b> <b>FUNCTION</b> talking about perceptions of famous musicians <b>SHARING MUSIC</b> <b>FUNCTION</b> talking about ways of sharing music electronically	<b>SELF &amp; SOCIETY:</b> <b>IDENTIFYING BIAS</b> <b>FUNCTION</b> recognizing views that are not balanced or fair
LANGUAGE WRAP-UP			
<b>SOUNDS:</b> stress shifts in parts of speech	<b>PARTICIPLE CLAUSES</b> <b>FUNCTION</b> talking about travel destinations <b>IMPERSONAL PASSIVE IN THE PAST</b> <b>FUNCTION</b> talking about natural disasters	<b>ADVERBIAL MODIFIERS</b> <b>FUNCTION</b> describing an unusual place <b>GEOLOGY</b> <b>FUNCTION</b> talking about geological phenomena	<b>WORK &amp; CAREER:</b> <b>MAXIMIZING YOUR POTENTIAL</b> <b>FUNCTION</b> assessing and developing hard and soft skills
LANGUAGE WRAP-UP			